

# **FOREST HEIGHTS HOMEOWNERS ASSOCIATION, INC.**

## **POLICY RESOLUTION NUMBER 6**

### **Information Request Fee**

#### **RECITALS:**

Forest Heights is a planned community consisting of apartments, condominiums, single-family homes, a commercial center and substantial common areas.

Because of its size, there are many sales of homes and residential lots within Forest Heights during any given year. Each sale transaction requires that Association personnel research and provide information to owners, purchasers, title companies, and mortgage holders involved in closing the sale transaction.

Forest Heights estimates that the average cost of providing the information (including staff time, equipment, supplies, postage, copy costs, etc.) is approximately \$50.00 per sale transaction.

Oregon Revised Statutes Section 94.670(8) permits community associations to adopt a resolution establishing a reasonable fee for responding to information requests.

It is the purpose of this Resolution to adopt a fee for information requests necessary for the sale of homes and residential lots within the Forest Heights.

NOW, THEREFORE, the following Resolution was adopted by the Board of Directors of Forest Heights Homeowners Association on the 6th day of April, 2004:

RESOLVED that the Association shall charge a fee of \$50.00 for information requests in connection with the sale of residential property within Forest Heights.

#### **Certification**

I hereby certify that the above resolution was adopted by the Board of Directors of Forest Heights Homeowners Association on the date written above.

**/James H. Main/**

James H. Main, General Manager