

FOREST HEIGHTS HOMEOWNERS ASSOCIATION, INC.

ADMINISTRATIVE RESOLUTION NUMBER 36

Board Secretary Election

WHEREAS, Article VIII, Section 8.4, Powers and Obligations, of the Declaration of Protective Covenants, Conditions and Restricts for Forest Heights Homeowners Association, Inc. (the "Association", "FHHOA"), and Article III, Section 3, Powers and Obligations, of the First Amended and Restated Bylaws of FHHOA provide for the management of the affairs of the Association.

AND WHEREAS, Article VIII, Section 8.10, Association Rules and Regulations, of the Declaration of Protective Covenants, Conditions and Restricts for FHHOA authorizes the Board of Directors of the Association to establish and promulgate rules and regulations;

AND WHEREAS, Article VI, Section 2, of the Association By Laws, directs the Board to elect a successor to fill a vacancy in any officer position;

AND WHEREAS, the Secretary position is currently vacant.

NOW, THEREFORE, BE IT RESOLVED THAT Suzanne Hayden has been elected Secretary of the FHHOA Board of Directors.

This Administrative Resolution is adopted the 11th day of December, 2007 by the Board of Directors of the Association.

ATTEST:

December 20, 2007
DATE

/Suzanne Hayden/
FHHOA, Association Secretary