

FHHOA - Management Report to Board

Board Meeting – June 8, 2010

Board Correspondence from the Community:

Several owners distraught over shuttle bus schedule change and service break. They asked for extended service to cover the summer months.

Manager's Recommendations and Consent Agenda Items:

Management recommends approval on the following agenda items:

1. Approve Minutes of May 13, 2009 Board Meeting

Committee Status Report:

Safety, Streetscape and Transportation Committee:

Lamp Poles – Painting test trail by Sherwin Williams passed adhesion test. Two Guys Painting estimated costs to paint street lamp poles remains at \$375.00 for Ornamental poles (643 poles) and \$975.00 for Cobra head poles (70 poles on Miller Road). Contractor minimum 50 poles. Committee recommends budgeting lamp pole painting as a reserve expenditure.

Flower Baskets – The Garden Center installed 36 hanging flower baskets on May 21, yearly application approved by City, however City representatives may have issues with the hanging basket brackets and drip irrigation system.

ARC: (Nothing to report.)

Budget & Finance Committee:

Office Lease – The committee analyzed “Net Present Value” (see attached spreadsheet) to purchase property with Forest Heights vs. leasing. Chairman Bielen is on the agenda to present the analysis. The committee recommends renewing the lease with VC landlord for another five years.

Next project for the committee is to evaluate banking relationships and collection practices.

G2 Committee: (See attached report from Chairman Devidas. Committee report scheduled on the Agenda.

Solar Power Program – Two solar classes completed. Next solar class Saturday June 19th at Fire Station 60 on Cornell Road.

Community Activities Committee: Committee gearing up for 4th of July celebration and fireworks. No street parade is scheduled due to new parade permitting costs. Schedule of activities currently posted on the web site and in the June newsletter.

Communications Committee: Communications Coordinator Kim Monaco will make a presentation to the Board explaining plans and new communication ideas for the future.

Park and Recreation Committee: (No current assignments). Construction on lot 265 landscape improvements delayed due to rainy weather. Start date pushed back to mid-June.

Nominating Committee: (Nothing to report.)

Unfinished (Old) Business - Project Update:

Mill Pond – Otak and management are working on cost estimates for Wetland options and evaluating risks associated with each option.

New Business - Other Topics:

Personnel & Staff Update:

Executive session scheduled to review Board Priorities and align General Manager's LOE for 2010 with Board objectives.

Other Topics & Issues:

Last week we had a computer hard drive failure. It was a fatal failure and we had to reinstall a week old backup. There was data loss requiring future manual data entry to reproduce accurate records. We are now remotely backing up data files and have moved our e-mail service to a remote provider vs. using our file server. We also purchased an external hard drive providing additional backup safety. Computer IT cost are going to be much higher than budgeted due to this event.

Respectfully Submitted,

Stephen Herr, CMCA, AMS
General Manager FHHOA