

Forest Heights Home Owners Association Parks and Recreation Committee Meeting Minutes

Tuesday, 16 September 2008, meeting convened at 5.30pm.
Located at the FHHOA Office

Forest Heights HOA Parks and Rec Meeting				
Membership	17-Jun	15-Jul	19-Aug	16-Sep
Tim Tees	x	x	x	x
Michelle Garland	x	x	x	
Pam Cavagnaro	x	x	x	x
Stuart Roberts	x	x	x	x
Monica Monsanto		x		
Leslie Rosenberg		x		
Linda Nelson		x		
Kate Ayers		x		
Kathleen Reid		x		
Lois Gearhart		x		
Stephen Lapp (Waterleaf)		x		
Steve Herr	x		x	x
Krystle Nguyen		x	x	
John Costic				x

Agenda:

1. Goals and Objectives
2. Community Center Update – See Board Update
 1. Mt. Park Observe Community Briefing
 2. Field trip
3. Off Leash TF Update
4. Lot 265 Tennis/Sport Court
5. City Park Development - Skate Dot On hold
6. 2009 Budget Request submission
7. Focus Groups

Minutes:

Tim Tees reported on his imminent trip to Mt. Park to observe their community presentations. It was recommended that a Parks and Rec mtg be held at Mt. Park as a field trip.

It was decided that Landeye and Bennett would be contracted to conduct a land use study on both Lot 265 and Tract H. Spending capped at \$900.

The random lottery of name selection for the Focus Groups is still an open AR for Steve Herr.

Meeting adjourned at 6:30pm.

Tim Tees and John Costic stayed after to review the previous Board presentation.

AR (Action Requirements)

#	Action Requirement	Owner	ECD	Status	Comments
Mjun-1	Transfer the \$15K from Trails committee to Parks and Rec for Lot #265	Michelle Garland	July Mtg	Done	Funds Transferred
Mjun-2	Contact Willamette to get ideas on Lot 265 (attractive dog park)	Steve Herr	July Mtg	Done	Willamette declined - Committee decided to change plan for 265
Mjun-3	Contact the City regarding the plans for Forest Heights Park	Tim Tees	July Mtg	Done	Engaging City
Mjun-4	Contact Mt. Park and find out lessons learned	Tim Tees	July Mtg	Done	Report Made - will maintain contact
Mjuly-1	Dog Park - Define scope (fencing, water, benches, landscaping)	Linda Nelson	Aug Mtg	Done	
Mjuly-2	Dog Park - Define budget	Linda Nelson	Aug Mtg		\$15K allocated in the Aug meeting from the 2008 budget
Mjuly-3	Dog Park - determine zoning and approval	Steve Herr	Aug Mtg		Landeye Bennett
Mjuly-4	Skate Dot - recruit volunteers	Tim Tees	Aug Mtg	NA	Put on hold
Mjuly-5	Skate Dot - begin city application process	Tim Tees		NA	Put on hold
Mjuly-6	Lot 265 - investigate tennis court potential	Michelle Garland	Aug Mtg	Done	Possible
Mjuly-7	Develop Community Engagement Plan for 2008/9 Projects	Michelle Garland			Inprogress
Mjuly-8	Organize Focus Group	Tim Tees/Steve Herr	Aug Mtg		Waiting for List from Steve/Sharon. Targeting 23Sept
Mjuly-9	Write Newsletter article	Tim Tees	18-Jul	Done	
Mjuly-10	Waterleaf Study - Generate maintenance, operations, and Reserve Estimates	Steve Lapp - Elsa	28-Jul		Need to get estimates from Elsa at Mt. Park
Mjuly-11	Waterleaf Study - Develop Board Presentation	Tim Tees	28-Jul	Done	
Mjuly-12	Develop Community Engagement Plan for Community Center/Pool Project	Michelle Garland			Inprogress
Maug-1	Get more aesthetically complimentary drawings on the community center	Steve Lapp		Done	He will draft up something prior to 09Sept meeting
Maug-2	Scanned drawings of the 2002 Community Center	Krystle Nguyen		Done	
Maug-3	Provide Focus Group contact names	Steve Herr			OVERDUE
Maug-4	Submit the 2009 budget request - \$55K	Tim Tees		Done	
Msep-1	Arrange Field trip to Mountain Park	Tim Tees			Delayed until after Mountain Park Election
Msep-2	Determine City of Portland zoning requirements	Pam Cavagnaro			
Msep-3	Determine Land use restrictions on Lot 265 and Tract H	Steve Herr			
Msep-4	Collect bids on Lot 265 Tennis Court	Steve Herr			