

Forest Heights Home Owners Association Parks and Recreation Committee Meeting Minutes

Tuesday, 19 August 2008, meeting convened at 5.30pm.
Located at the FHHOA Office

Forest Heights HOA Parks and Rec Meeting				
Membership	17-Jun	15-Jul	19-Aug	16-Sep
Tim Tees	x	x	x	
Michelle Garland	x	x	x	
Pam Cavagnaro	x	x	x	
Stuart Roberts	x	x	x	
Monica Monsanto		x		
Leslie Rosenberg		x		
Linda Nelson		x		
Kate Ayers		x		
Kathleen Reid		x		
Lois Gearhart		x		
Stephen Lapp (Waterleaf)		x		
Steve Herr	x		x	
Krystle Nguyen		x	x	

Agenda:

1. Goals and Objectives
2. Lot 265 Tennis/Sport Court
3. Skatedot/City Park Development - On hold
4. Dog Park TF Update
5. Waterleaf update (Board Presentation Prep)
6. 2009 Budget Request submission

Michelle Garland reported that she is meeting with contractors to discuss the development of Lot 265 with a tennis/sport court.

It was decided to table the City Park Development efforts until we are better positioned to engage the city at an executive level. Perhaps we will take it up next year.

There was no update from the Dog Park TF. Subsequent to the meeting it was reported:

“Linda Nelson is moving to Colorado and has resigned from chairing this Task Force. Kathleen, Katy and Paul are waiting to hear from Steve Herr as to whether or not the area we chose is a green space or a common area.” Steve is getting the determination from Patrick.

Tim Tees presented the Rev2 feasibility study from Waterleaf. There were concerns about the design. Although the objective of the feasibility study is mainly economic, there was concern by several Board/committee members that without appealing renderings the project would be compromised.

It was decided to recommend to the board that 2008 discretionary budget projects 1,2 and 3 be reallocated from Landscape committee to Parks and Rec Lot 265 landscape (\$69K). Also Project 9 funds would be allocated for the Dog Park.

It was decided that \$55K for Community Center seed money would be submitted to Budget and Finance committee for 2009 budget.

Meeting adjourned at 7pm.

AR (Action Requirements)

#	Action Requirement	Owner	ECD	Status	Comments
Mjun-1	Transfer the \$15K from Trails committee to Parks and Rec for Lot #265	Michelle Garland	July Mtg	Done	Funds Transferred
Mjun-2	Contact Willamette to get ideas on Lot 265 (attractive dog park)	Steve Herr	July Mtg	Done	Willamette declined - Committee decided to change plan for 265
Mjun-3	Contact the City regarding the plans for Forest Heights Park	Tim Tees	July Mtg	Done	Engaging City
Mjun-4	Contact Mt. Park and find out lessons learned	Tim Tees	July Mtg	Done	Report Made - will maintain contact
Mjuly-1	Dog Park - Define scope (fencing, water, benches, landscaping)	Linda Nelson	Aug Mtg		
Mjuly-2	Dog Park - Define budget	Linda Nelson	Aug Mtg		\$15K allocated in the Aug meeting from the 2008 budget
Mjuly-3	Dog Park - determine zoning and approval	Steve Herr	Aug Mtg		
Mjuly-4	Skate Dot - recruit volunteers	Tim Tees	Aug Mtg	NA	Put on hold
Mjuly-5	Skate Dot - begin city application process	Tim Tees		NA	Put on hold
Mjuly-6	Lot 265 - investigate tennis court potential	Michelle Garland	Aug Mtg		
Mjuly-7	Develop Community Engagement Plan for 2008/9 Projects	Michelle Garland			Inprogress
Mjuly-8	Organize Focus Group	Tim Tees	Aug Mtg		Waiting for List from Steve/Sharon. Targeting 23Sept
Mjuly-9	Write Newsletter article	Tim Tees	18-Jul	Done	
Mjuly-10	Waterleaf Study - Generate maintenance, operations, and Reserve Estimates	Steve Lapp - Elsa	28-Jul		Need to get estimates from Elsa at Mt. Park
Mjuly-11	Waterleaf Study - Develop Board Presentation	Tim Tees	28-Jul		
Mjuly-12	Develop Community Engagement Plan for Community Center/Pool Project	Michelle Garland			Inprogress
Maug-1	Get more aesthetically complimentary drawings on the community center	Steve Lapp			He will draft up something prior to 09Sept meeting
Maug-2	Scanned drawings of the 2002 Community Center	Krystle Nguyen			
Maug-3	Provide Focus Group contact names	Steve Herr			
Maug-4	Submit the 2009 budget request - \$55K	Tim Tees			
Maug-5					